



Republic of the Philippines  
**Department of Education**  
**MIMAROPA Region**  
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

**DIVISION MEMORANDUM**

TO: Asst. Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Division IT Officer  
Public Secondary School Heads (except Torrijos Senior High School)  
School ICT Coordinators  
All Others Concerned

FROM:  **LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent

SUBJECT: **VIRTUAL ORIENTATION ON THE ADMINISTRATION OF NATIONAL LEARNING CAMP ASSESSMENT (NLCA) FOR GRADES 7 - 10**

DATE: March 5, 2024

1. In preparation for the administration of the 2024 National Learning Camp Assessment (NLCA), this Office, through Project QAMESTAHAN of School Governance and Operations Division – School Management, Monitoring and Evaluation Section, will conduct Virtual Orientation on March 7, 2024 (Thursday) from 9:00 AM to 11:00 AM. (Virtual link will be provided before the actual orientation.)
2. The objectives of the virtual orientation are the following:
  - a. to orient field testing personnel on how to administer the online computer-based test to currently enrolled **Grades 7 to 10 learners** for school year 2023-2024 in all public schools across the country using the Moodle platform; and
  - b. to ensure the readiness of schools in conducting the computer-based assessment.
3. Participants in this activity are the following:
  - a. Education Program Supervisors
  - b. Public Schools District Supervisors
  - c. Public Secondary School Heads (except Torrijos Senior High School)
  - d. Division IT Coordinator
  - e. School ICT Coordinators

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4. All participants are reminded to strictly adhere to the confidentiality agreement and protocols discussed during the division orientation.
5. For more information, contact Fretzie P. Alcantara, EdD Division Testing Coordinator through [fretzie.alcantara@deped.gov.ph](mailto:fretzie.alcantara@deped.gov.ph).
6. Immediate dissemination of and strict compliance with the contents of this Memorandum are desired.

/SMM&E-FA

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